



SIDE BURN RUN RECREATION ASSOCIATION OPERATING RULES AND REGULATIONS

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2018 Season

The following rules and regulations have been established for the benefit and protection of all users of the Sideburn Run Recreation Association (SRRA) pool and facilities. All members (this includes all persons granted temporary swimming privileges to the pool for a particular membership) and their guests must observe these rules and regulations and must be considerate of the rights of other members. Members are responsible for ensuring that their children and guests observe the rules and obey the instructions of the Pool Manager, the lifeguards, pool management company representatives, and the SRRA Board of Directors (the “Board of Directors”).

1. Pool Management and Control

A. The Pool Manager, or in his/her absence, the Assistant Manager, is in complete charge of the pool. As the agent of the Board of Directors, he/she will operate the swimming pool in a safe and orderly manner, will supervise all personnel, and is responsible for enforcing all rules and regulations. The Pool Manager is authorized to make on-the-spot decisions regarding these rules and regulations. All users of the SRRA pool facilities shall observe these rules and follow the direction of the Pool Manager and the Assistant Manager. Serious or repeated offenses will be reported to the Board of Directors for consideration of further appropriate action.

B. When weather conditions dictate that the pool should be closed, the Pool Manager or the Assistant Manager is responsible and authorized to clear and close the pool.

2. Hours of Operation

A. The pool will be open from Memorial Day weekend through Labor Day weekend. From Memorial Day Weekend through the day Fairfax County Public Schools (FCPS) close for the summer, the hours will be Mon-Thurs 3:30pm-8pm, Fri 3:30pm-9pm, Sat 11:30am-9pm, Sun 11:30am-8pm. Upon the close of the FCPS through August 5th, daily operating hours for general swimming are 11:30 am until 8:30pm, with Fridays and Saturdays closing at 9pm and from August 6th to August 27th same start times but close every night at 8pm. Hours from August 27th to Labor Day will be Mon-Thurs 1:30pm-8pm, Fri 1:30 pm -8pm, Sat and Sun 11:30am- 8pm and Labor Day 11:30am to 7pm. In the last 15 minutes before closing time, the guards will be performing final cleaning and may require the restrooms to be cleared. All persons must clear the



pool and pavilion by closing time of the pool and the parking lot promptly within 15 minutes of the closing time of the pool. Failure to do so could require SRRA to pay overtime to the guards, which may be charged to the member(s) responsible for the extra cost.

B. Swim and Dive Meets: The pool will be used for scheduled Northern Virginia Swimming League (NVSL) and Fairfax Area Swim Team (FAST) swim and dive meets. Scheduled dates for meets will be posted at the pool and published on the SRRA calendar and website. Normally, NVSL swim meets will be held on designated Saturdays between the hours of 8:00 am and noon; NVSL dive meets will be held on Tuesday evenings from 5:00 pm to 9:00 pm; and FAST “B” swim meets will be held on Monday evenings from 5:00 pm to 9:00 pm In addition, special meets, such as the relay carnival and divisional meets, or weather-related make-up meets, will be held at times indicated on the SRRA calendar. The pool will be closed to general swimming during all swim meets. The pool will be available for quiet, lap swimming during dive meets. Sideburn Run Pool maintains reciprocal agreements with other local pools during closings for your benefit, Please consult <https://sideburnrun.com/Reciprocal-Pools> or the guard staff for locations.

C. The pool will be closed as necessary for emergency maintenance operations. At such times, no one is permitted within the pool enclosure except authorized personnel.

D. The pool will NOT be opened for general swimming on any day when the predicted high air temperature for the day is 70 DEGREES OR LESS. However, if the air temperature rises ABOVE 70 DEGREES, the pool may be opened on such day. If the pool is closed for general swimming, two guards will be on duty until 6:00 pm to monitor conditions, speak with visitors, and answer calls, etc.

E. The pool may be closed if the air temperature at the pool drops BELOW 70 DEGREES at 2:00 pm or BELOW 72 DEGREES at 6:00 pm In case of any such closure, the guards will confirm this with a member of the Board of Directors. The pool will be closed in case of inclement weather (e.g., rain, thunder, lightning) or a hazardous condition exists as determined by the Pool Manager, or in his/her absence, the Assistant Manager.

F. Other pool closings for special events or functions must be authorized by the Board of Directors. To the extent possible, the membership shall be advised of such closings in advance. The Pool Manager shall close the pool up to one hour prior to a scheduled event in order to allow preparation time.

H. Any person entering, using, or remaining upon the pool premises other than during the designated hours of operation, unless specifically authorized by a member of the Board of Directors, shall be considered a trespasser and subject to criminal and civil prosecution. If a member (or a family member or guest of a member) is caught or recognized as trespassing as defined above, the Board of Directors may ask the member to surrender his/her membership certificate. In such case, the bond membership fee will be refunded (if the member is a bond



holder) but any annual operating dues (paid by the bond holder or summer member) will be forfeited.

3. Admission of Members and Guests

A. ALL POOL MEMBERS MUST CHECK IN AT THE FRONT DESK BEFORE ENTERING THE POOL COMPLEX. All members will be required to have a picture on file in the Club Sentry system. Members will need to present their Membership Number as part of the check-in process.

B. During regular pool hours, no children under the age of 10 shall be admitted to the pool area unless the child is accompanied by a person aged 13 or older. The older aged person must remain at the pool with the child at all times.

C. Children under the age 13 are not permitted in the pool area after 6:00 pm unless accompanied by an adult member aged 18 years or older.

D. Guests (anyone using the pool facilities) may remain in the pool complex only in the company of a sponsoring member. A member cannot sign in more than 5 guests. (Exceptions of the 5 guest rule will be made for pavilion rentals – see Section I below – and by prior Board approval).

E. Guest fees, as set forth in Section 4 below, are required for all guests age 2 and older.

F. Houseguests of Bond Members must be registered by the sponsoring member. Houseguests are visitors (relatives or friends) residing with the member for at least one week of the summer. Registration is accomplished by presenting a signed letter, indicating the houseguests' names and period of time they will be residing with the member, to the Board of Directors or the Pool Manager for subsequent approval by the Membership Committee. Properly registered and approved houseguests do not have to pay the guest fee. This provision is applicable ONLY to Bond Members and is not available to Summer Members, who must pay appropriate guest fees for their houseguests.

G. Roomers, boarders, or individuals living with members on a shared expense basis are NOT considered to be houseguests or members of the household and will be subject to guest fees.

H. Houseguests residing with members are not themselves members of the pool and may not bring their own guests to the pool.

I. The pavilion may be reserved for private parties in four (4) hour increments of time between the hours of 11:30 am to 3:30 pm and 4:00 pm to 8:00 pm (keep in mind, the pavilion must be entirely cleared by 8:15pm). Persons using the pavilion must clean and clear the pavilion by the end of their time period so others coming behind may promptly begin to use it. If the pavilion has not been reserved for a private party, it will be open to all members.



SIDEBURN RUN

RECREATION ASSOCIATION

J. No alcoholic beverages are permitted in the pool complex, which includes the parking lot and pavilion areas, with the exception of Board sanctioned membership parties and happy hours on Friday and Saturdays from 5:30pm to close.

K. SRRA is not responsible or liable for any personal property that members or their guests may bring onto the pool property, including, but not limited to, cell phones, laptop computers, personal digital assistants, portable music players, or other electronic equipment.

4. Membership Fees, Dues, and Other Fees

A. The membership fee (bond purchase price) to join SRRA is \$400, consisting of a \$200 refundable amount and \$200 nonrefundable capital improvement fee.

B. The annual operating dues for Bond Memberships are: Family - \$425; Two-Person - \$350; Single - \$270. Bond Memberships discounts are available for 20+ year bond members and for seniors. Only one discount can be applied. Operating dues for Summer Memberships are: Family - \$555; Two-Person - \$380; and Single - \$300. Discounts are available for active members of the US military and for seniors. Only one discount can be applied.

C. The annual operating dues for bond members are payable in full no later than April 30. All payments must be received or postmarked no later than April 30 in order to avoid a \$50 late fee. The annual operating dues is neither refundable nor pro-rated for members who expect to remain for only a part of the season. A Bond Member who moves out of the area and would like to transfer swimming privileges to a new homeowner may do so if the new homeowner becomes a Bond Member. In such case, if the initial Bond Member has paid the annual operating dues, the new Bond Member may complete the rest of the swimming season without paying separate operating dues. Bond Members may NOT sell or transfer bond ownership (certificate) to the new homeowner, or to a family member. Contact the [Membership Chairperson](#) if you have any questions about your membership.

D. New Bond Members who join SRRA after the season has begun shall, after paying the membership Bond fee, be entitled to pay a pro-rated amount for the remaining weeks in the season. After the pool opening, a pro-rated amount will be calculated based on the full annual operating dues and the number of remaining weeks in the current season. For example, there are 14 weeks in the 2018 season. The dues are \$425 and a new bond member joins after 4 weeks have passed, they would pay for 10 weeks: $(\$425/14 \text{ weeks}) * 10 = \304 . Please contact the [Membership Chairperson](#) to calculate the exact amount prior to completing an application.

E. Individual guest fees for Bond Members shall be \$2 per guest. Guest fees for Summer Members shall be \$5 per guest.

F. Members may, upon payment of the appropriate fee as set forth in below, reserve the pavilion for their exclusive use for parties or other events between the hours of 11:30 am and 3:30 pm or



between the hours of 4:00pm and 8:00pm. Members must complete the Pavilion Rental Agreement available on the website or at the Guard House, and provide the approximate number of guests they expect to attend. The pavilion fee includes the use of the grills, which must be cleaned following the completion of use. Pavilion rentals for parties with more than 20 non-member guests require an additional fee of \$100 and must be approved in advance by the Board of Directors.

G. Miscellaneous fees:

Late fee: \$50, Let-up fee: \$35, Bond redemption fee: \$50, Large Pavilion rental fee: \$40 for Bond Members and \$60 for Summer Members, Small Pavilion (maximum 20 guests) rental fee: \$20 for Bond Members and \$40 for Summer Members, Pavilion 20+ guest Surcharge: \$100

5. Health and Safety

A. The Pool Manager, or in his/her absence, the Assistant Manager, will have final and conclusive authority to enforce all regulations relating to health and safety, and will eject from the SRRA premises, any persons failing to observe health and safety rules, or who otherwise improperly conduct themselves. The Pool Manager will report to the Board of Directors ANY event involving safety and membership. Repeated offenses will be reported to the Board of Directors for consideration of further action as deemed appropriate.

B. In the event of an emergency, the pool will be cleared of all occupants. THE EMERGENCY SIGNAL IS THREE SHARP BLASTS OF THE LIFEGUARD'S WHISTLE.

C. Parents should caution their children against becoming over-fatigued or chilled. The Pool Manager or lifeguards may direct any person to take a rest if excessive fatigue or chill is observed. As a further safety precaution, once each hour the lifeguards will signal a 10 minute break period for swimmers age 15 and under. ALL swimmers age 15 and under must clear the pool at that time and remain out of the pool until the end of the break period is signaled.

D. All children must always be properly supervised when in each of the pool areas, to include the wading pool, the shallow roped-off area of the main pool, the main pool area, and the diving well.

When in the main pool, children under 10 years of age who have not passed the basic swimming test requirements must be supervised by a person age 13 or older.

No child under 13 years of age is allowed in the diving well area, whether diving or swimming when boards are closed, unless they have passed the basic swimming test.

The Lifeguards administer the basic swimming test. The swim test requirements are:

1. Swim one pool length.
2. Float for one minute.
3. Tread water for one minute.



E. SRRA is not responsible for children waiting to be picked up at the pool. It is recommended that children waiting to be picked up remain inside the fenced area between the guardhouse and the wading pool.

F. Parents shall instruct their children to use the toilet facilities and not to urinate or defecate in the pool. Patrons should immediately notify SRRA staff if urine, feces, or vomit is detected in the pool.

G. Intentional defecation or introduction of feces into the pool will result in immediate revocation of membership status with no refund of current dues. In addition the Member's Bond, if any, will be forfeited. Any such action will be treated as vandalism, and may be prosecuted.

H. The wading pool is designated for toddlers and shall be used ONLY by children age 5 years and younger.

I. The wading pool is closed during morning swim team practices, swim lessons, swim meets and dive meets.

J. Infants and toddlers who are not toilet trained must be in swim diapers. Regular disposable or cloth diapers are not permitted in the pool. Infants and toddlers without proper diaper protection will not be allowed to use the pool. For health code reasons, diaper changing is permitted ONLY in the restrooms.

K. Children in the wading pool must be supervised AT ALL TIMES by their parents and/or designated sitter, who are expected to maintain discipline. There is no lifeguard on duty at the wading pool. Adult supervision in the wading pool is to be constant, direct, and personal.

L. No flotation devices are permitted in the wading pool.

M. Water wings or U.S.C.G. approved life vests are the only flotation devices permitted in the main pool for artificial support, unless approved by the board. PARENTS MUST BE WITHIN ARMS REACH OF CHILDREN USING THESE DEVICES AT ALL TIMES.

N. All swimmers must shower before entering the pool. Parents and/or designated sitters are responsible to see that children do not abuse the shower facilities, especially during break periods. All showers are limited to five minutes. There is to be no horseplay in the restrooms. Parents must ensure that children are not playing in the showers or restrooms. Due to the lack of privacy in the open showers of the men's room, all male patrons must shower wearing swimsuits.



O. Admission to the pool may be refused to persons wearing bandages, or having severe skin abrasions, colds, coughs, badly inflamed eyes, open sores, nasal or ear discharge, or excessive sunburn.

P. SRRA cannot accept responsibility for the health and medical care of Members and their guests. SRRA does not maintain or administer emergency medicines or equipment (such as epi-pens or cardiac equipment). If Member or a Member's guest has a medical condition which would require the use of such medicines or medical devices, Member is solely responsible for carrying and administering such medicines/medical equipment. In cases of medical emergencies, lifeguards of the Pool are directed to call 911.

6. Expected and Enforced Behavior While at SRRA

A. SRRA is a smoke-free zone. There is no smoking within the fenced perimeter of the pool or in the parking lot area immediately in front of the office/guard house.

B. No running, pushing, or causing undue disturbance in or about the pool area.

C. No spitting, spouting of water, blowing of nose, etc., in the pool.

D. No person will be permitted in the water during period of general swimming unless attired in appropriate swimwear. Cut-off shorts and street clothes are NOT allowed.

E. No pets shall be allowed within the fenced area of SRRA property.

F. No glass containers or bottles (including baby bottles) are allowed on the pool premises.

G. No alcoholic beverages are permitted in the pool complex, which includes the parking lot and pavilion areas, with the exception of Board sanctioned membership parties, happy hours and from 5:30pm to close Friday and Saturday.

H. No food or drink of any kind is permitted while in or sitting along the edge of the pool, or around the immediate perimeter of the pool. Members, their children and their guests are expected to leave their area cleaner than they found it by depositing trash in proper receptacles and cleaning any spills.

I. No gum chewing or use of any kind of chewing tobacco while in the pool or on the pool deck.



J. The use of toys, balls, etc., will be at the discretion of the lifeguard. In order to provide some guidance, the following pool toys are specifically **not allowed** within the main pool area:

- Rafts and noodles (except on raft nights)
 - Adaptive floats for pool members with disabilities are always authorized
- Tennis balls, or other hard balls
- Water guns or other devices that shoot water
- Kickboards (other than while using the lap lanes, swim lessons, or swim team practice)

The following behaviors are not allowed whether they involve toys or not:

- Dangerous play
- Hitting or throwing objects at others
- Jumping onto a toy from the edge of the pool

Other than those toys and behaviors specifically listed above, the use of toys will be at the discretion of the lifeguards.

K. Bicycle riders must park their bicycles in the parking lot rack. Bicycles should be locked to prevent theft. SRRA is not responsible for bikes left at the bike rack.

L. No person shall place, throw, or otherwise allow to be placed or thrown into the main pool or wading pool any trash, food items, tree limbs, furniture, or any other items that are not pool toys or actually intended for pool use. Persons found violating this rule are subject to immediate expulsion from the pool and having his/her swimming privileges suspended.

M. The cost of any pool property damage shall be charged to the Member responsible for such damage. If a guest is responsible, damage costs shall be charged to the Member sponsoring the guest.

N. The office and pool office telephone is for use by pool staff only, unless it is needed to report an emergency. Members may ask permission from the guards to use the pool phone for short outgoing phone calls.

O. Personal electronic devices may only be played in the pool area with headsets.

P. If a youth is expelled for disciplinary reasons, the pool will require a note from the parents or legal guardians guaranteeing the youth's future acceptable behavior. Upon the second disciplinary expulsion, the youth may only reenter the pool complex when accompanied by his/her parent at all times.

Q. All of the rules and regulations contained herein apply equally to all members of the SRRA Swim Team and Dive Team, as well as to all of the coaches, assistant coaches, and guests on the SRRA premises, during practices, general swimming, and Swim and/or Dive events.



R. All patrons must safeguard their possessions while at the pool. SRRA and the pool management are not responsible or liable for any unattended items.

S. Only lifeguards, swim/dive team coaches and members of the Board of Directors are allowed in the guard house. Access to others may be granted for first aid or emergency phone usage.

7. RULES FOR RAFT NIGHTS

A. Hours will be Thursdays: 5pm – close

B. Rafts shall not be too large as to block the lifeguards' ability to see persons underneath.

C. No standing on rafts.

D. No jumping on rafts from the side of the pool.

E. No rafts are permitted in the lap lane or diving well.

F. NO water shooting devices.



8. Rules for the Diving Boards

- A. Only one person may be on the diving board at a time
- B. No dangerous play or shoving when in line for the diving board.
- C. One bounce on the dive board before diving.
- D. No diving to the side of the board.
- E. No diving until the previous diver has cleared the diving area and reached the nearest ladder.
- F. Divers must swim out of the diving area immediately after surfacing and must exit the pool by use of the ladders only.
- G. Diving boards will be closed during swim meets.
- H. There will be no hanging from the board at any time by any person.
- I. Diving boards may be closed at the discretion of the lifeguard in order to allow swimming in the diving well.
- J. No shoes of any kind, including street shoes, sneakers, sandals, or flip flops, may be worn by persons using the diving boards.
- K. No person is permitted in the diving well to “catch” or assist others going off the diving board.
- L. While the diving boards are closed and the diving area is open for swimming:
 - 1. No handstands from coping
 - 2. No jumping over persons sitting on the edge of the pool
 - 3. No back dives, back flips, twisting dives from the deck or coping area
 - 4. No diving in from the “diving board” side of the pool (only from the sides with ladders)